

Member Information Service

Cabinet Grants Decisions – 28 June 2021

The following decisions have been made by the Cabinet Grants Panel at their meeting held on Monday 28 June 2021 and will come into effect at 10.00 a.m. on Thursday 8 July 2021 unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or email (committees@midsussex.gov.uk) in addition to making a written request to the Monitoring Officer, Tom Clark.

Corporate Grant Schemes - Community And Economic Development Grants

The Cabinet Grants Panel agreed:

1. That a Community & Economic Development Grant of £20,000 be awarded Age UK West Sussex, Brighton & Hove to fund the support of the costs towards opening the Kings Weald Community Centre (Keymer Brick & Tile), Burgess Hill.
2. That a Community & Economic Development Grant of £2,700 be awarded to Burgess Hill Shed to fund the materials to set up a workshop for "The Kiln".
3. That a Community & Economic Development Grant of £5,000 be awarded to Carers Support West Sussex to fund their Check in and Chat befriending service.
4. That a Community & Economic Development Grant of £400 be awarded to Hassocks Baby Group to fund a volunteer run parent and baby group.
5. That a Community & Economic Development Grant of £3,157.60 be awarded to Sheddingdean Community Association to fund their annual rental cost of Sheddingdean Community Centre up to the end of their current lease.
6. That a Community & Economic Development Grant of £5,000 be awarded to Sussex Clubs for Young People to fund youth sessions at Court Bushes.
7. That a Community & Economic Development Grant of £537.95 be awarded to Windmills Opportunity Playgroup to their annual rental cost of Sheddingdean Community Centre up to the end of their current lease.
8. That a Community & Economic Development Grant of £4,999 be awarded to Albion in the Community to part fund Premier League Kicks project in Burgess Hill and Oathall.
9. That **no** Community & Economic Development Grant be awarded to Burgess Hill Town Council as their application has been referred to the Economic Development Team to be considered under the 'Welcome Back Fund' for high streets as the application seek to encourage gatherings in public spaces post Covid.



10. That **no** Community & Economic Development Grant be awarded to Hurst Festival as their application has been referred to the Economic Development Team to be considered under the 'Welcome Back Fund' for high streets as the application seek to encourage gatherings in public spaces post Covid.
11. That **no** Community & Economic Development Grant be awarded to Warninglid Primary Academy as their applications cannot be funded under the criteria that states, 'education activities will not be funded where central government, the health authority or county council are the most appropriate funder'.
12. That **no** Community & Economic Development Grant be awarded to Warden Primary Academy as their applications cannot be funded under the criteria that states, 'education activities will not be funded where central government, the health authority or county council are the most appropriate funder'.
13. That **no** Community & Economic Development Grant be awarded to Sussex Association of Spina Bifida & Hydrocephalus as the set-up costs to re-design the service was funded through a previous Covid-19 Recovery fund application and the criteria set in the Community Grants fund excludes funding for ongoing project costs.

Corporate Grant Schemes - Facility Grants / Release Of S106 Contributions

The Cabinet Grants Panel agreed:

1. That £2,000 of S106 contributions be released to Scaynes Hill Millennium Village Centre to fund the upgrade of the existing air ventilation system with a purification unit to improve the facilities and encourage more users to take part in social and community activities in the centre in a Covid secure environment.
2. That £5,814 of S106 contributions be released to Ashengound Community Centre to fund the installation of LED lighting to improve energy efficiency and reduce overhead costs.
3. That £171,160 of S106 contributions be released to Sussex Clubs for Young People Ltd to fund the extension and refurbishment the pavilion at Barn Cottage Recreation Ground to make it suitable for a wider range of activities and community management.
4. That £100,000 of S106 contributions be released to Mid Sussex District Scout Council to fund the construction of a new community centre at Barn Cottage Recreation Ground for use by the Scouts and other groups.
5. That the existing grant agreement with the St Francis Social and Sports Club CIC is withdrawn and terminated, and a new agreement enter into with the trustees of the St Francis Sports and Social Club to provide a Facility Grant of £405,374 for Stage 1 - swimming pool changing rooms and associated drainage, services and professional fees.
6. To provide authority for the Council to enter into a Grant Agreement with Lewes District Council for an award of £200,000 toward the St Francis Sports and Social Club Stage 1 project costs.
7. To allow an extension of time for the delivery of St Francis Sports and Social Club Stage 1 to 'delivery of the Project must commence by 1 December 2021 and be completed by October 2023'.



Decisions made by Cabinet Members

The following decision has been made by the Deputy Leader and will take effect at 10.00a.m. on Thursday 8 July 2021, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail committees@midsussex.gov.uk, in addition to making a written request to the Monitoring Officer, Tom Clark.

Income Management Replacement System (EXEMPT)

The Deputy Leader authorised the purchase of a replacement Income Management system.

A copy of the report is attached to this email. In due course, the report will be an Executive Decision which can be found [here](#).

Committee Meetings

The Programme of Meetings for 2021-22 was considered and approved at the Annual Council meeting. Please note that these are timings currently agreed by Council while Covid-19 restrictions are in place. Timings after Covid-19 restrictions are lifted will be the subject of discussions with Group Leaders.

Please note that meeting start times vary and may be held either via remote video link or in-person as detailed below.

Meetings for June and July are listed below:

JUNE 2021

30 June – Charity Trustees @ 6:45pm (remote video link)

30 June – Council @ 7pm (remote video link)

JULY 2021

8 July – District Planning Committee @ 2pm (In-person)

15 July – Planning Committee @ 4pm (In-person)

21 July – Scrutiny Committee Housing, Planning and Economic Growth @ 5pm (remote video link)

26 July – Cabinet @ 4pm

27 July – Audit Committee @ 5pm (In-person)

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the website will be continually updated.

Agendas – Items to be Considered

Charity Trustees – 30 June 2021 @ 6:45pm

Election of Chairman.

Appointment of Vice Chairman.



Beech Hurst Gardens Charitable Trust, Haywards Heath, West Sussex, (Charity number 305202)
- Works to Install Fencing Around The Bowling Green.

Beech Hurst Gardens Charitable Trust, Haywards Heath, West Sussex, (Charity number 305202)
- Works to Install Electronic Access Gates For Tennis Court Access.

Council – 30 June 2021 @ 7pm

MSDC Pay Policy Statement.

Representatives on Outside Bodies.

To Receive the Report of the Local Returning Officer on the Result of the Police and Crime Commissioner Election - 6 May 2021.

To Receive the Report of the Returning Officer as to the Person Elected as District Councillor for the Ward of Copthorne and Worth on 6 May 2021.

Recommendations from Cabinet held on 7 June 2021.

Exempt Minutes of the Meeting of Council held on 9 December 2020.


District Planning Committee – 8 July 2021 @ 2pm

DM/20/4159 | Downlands Park Care Home, Bolnore Farm Lane, Haywards Heath, West Sussex, RH16 4BQ - Erection of part two, part three and part four storey building comprising 70 extra care apartments with community hub, guest suite and staff facilities together with 15 extra care cottages (85 in total), pavilion, parking and access to form a Continuing Care Retirement Community following demolition of existing care home. Additional highways information received 28th January 2021 (Amended plans received 9th March showing a revised design and a reduction in the number of proposed units to 81) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QJJBMKKT0DA00>



Member Development Learning

Member Development Learning Sessions are held virtually unless otherwise stated.

Date & Time	Training Event	Indicator
14 July 2021* @ 2pm (remote video link)	Planning <i>(Essential for All Planning Members however All Members are welcome to Attend)</i>	

***Please note the change of date**

Planning – Learning Objectives

This virtual training session on Planning will cover the following topics:

- Predetermination
- Making decisions
- Planning policy as a whole including other material considerations
- Refusal reasons that show demonstrable harm
- The difference between a parish councillor providing a view on a planning application and a District councillor deciding a planning application.

Please confirm your attendance by emailing committees@midsussex.gov.uk.

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The Modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please email committees@midsussex.gov.uk or 01444 477062.



COVID-19 News

Covid levels in Mid Sussex have risen quickly in the last week to about 110 cases per 100,000 from the very low levels we had in the middle of May 2021. The increase case levels in Mid Sussex are concentrated in younger age groups and therefore hospitalisations and deaths locally are flat despite the higher case levels.

Covid rates have generally risen across West Sussex in the last week but with no areas having a rate higher than the increased England average of about 140 cases per 100,000. The average Covid rate in West Sussex is now slightly above the increased South East average of about 80 cases per 100,000. Case levels in England and the South East have generally continued to rise in the last week but East Sussex still has lower Covid levels than most areas. Case levels in the 60+ age group, who are likely to have been double vaccinated more than 3 weeks ago, have remained low.

In some areas of the country Covid rates are well above 150 cases per 100,000 with the Delta variant being dominant across all of England. Brighton and Hove now have a case level above 150 cases per 100,000 and is a South East Covid hotspot.

Extra efforts have been made to keep Covid levels down in these hotspot areas with surge testing and additional vaccinations for all adults.

The third stage of the roadmap started on Monday 17th May 2021 with gyms/leisure centres, hotels and guest houses fully reopening, limited indoor home mixing and overnight stays and indoor service in pubs and restaurants. A leaflet is attached below explaining the advice to be cautious about meetings in private homes. Lateral Flow Tests are being used to identify people who have Covid but have no symptoms to try to maintain the low Covid rates now found in much of England. These free tests are available from local collection areas that can be located online or by requesting a postal delivery. Additional indoor mixing over the past six weeks and the Delta variant have resulted in an increase in Covid levels generally in England from late May but with a much smaller increase in hospitalisations and deaths have remained flat.

About 63% of the adult population in England and in Mid Sussex are now double vaccinated and about 85% have received a first vaccination and all adults are now eligible to book a vaccination jab with the second vaccinations being done after 8 weeks. This vaccination programme is being relied on to keep hospitalisations and deaths down despite the rapid increase in Covid cases across much of England.

The roadmap envisaged most Covid restrictions being lifted from 21st June 2021 subject to the four data tests being met. Due to the rapid rise in cases and the greater dangers of the Delta variant most of the relaxations proposed for 21st June have been delayed for 4 weeks to 19th July 2021 to get more of the adult population double vaccinated. It is important people remember Hands Face Space and Fresh Air as more people are out and about and Covid rates have increased due to the more infectious Delta variant .

The continuing local Covid vaccination programme is central to keeping hospitalisations and Covid deaths down but indoor social mixing, the Delta variant and possible new variants of the Covid virus are likely to continue to push the Covid figures up in the next few weeks.

Please see information on Covid-19 vaccination progress in West Sussex [here](#).

Please find the latest update from the Sussex Health and Care Partnership [here](#).



The latest public data for Covid rates in West Sussex can be found [here](#).

Please find advice on meeting friends and family safely [here](#).

Clair Hall Public Engagement And Consultation Programme Launched

- ***MSDC launches twelve-week engagement programme***
- ***Haywards Heath-community encouraged to participate and help shape the future of the Clair Hall site***

Mid Sussex District Council has today launched a public engagement and consultation programme on the future of the Clair Hall site in Haywards Heath.

Starting with 12 weeks of varied engagement activities over the course of the summer, the council will seek and listen to the views of the local community about what the Clair Hall site means to them and how they would like it to support and provide for the town in the future.

The engagement will begin with a series of both digital and physical events in July and over the course of the summer the Council will support an evolving and varied consultation programme to give the local community in Haywards Heath a wide range of opportunities to have its say on the future of the site. It is vitally important that the broadest cross-section of the local community has the opportunity to share their views. The engagement programme will include drop-in sessions, one-to-one meetings, webinars, and a whole host of measures to give everyone in the local community the opportunity to participate. The aim is to establish how the Council can breathe new life into this gateway site and make sure that it is able to meet the demands and expectations of the 21st Century once it is no longer required as a vaccination centre.

The Council is seeking feedback from a wide variety of stakeholders, including community groups, the town council, and the wider local community. Through this engagement and consultation programme, the Council wishes to fully understand local community use and future demand for services and activities in the town and how that could be accommodated.

At this stage, there has not been any decision made on the future, with the driving ambition of the engagement process to offer the local community the opportunity to inform and shape options and recommendations for this important site.

Cllr. Norman Webster, Cabinet Member for Community said, *"I am delighted to see the commencement of this public engagement and consultation programme on the important issue of the future of the Clair Hall site. Over the coming months, through clear and transparent dialogue with a wide range of voices in Haywards Heath, and beyond, this Council wants to identify how the Clair Hall site can continue to contribute to the vibrancy of the local community, in a manner that is both sustainable and fit for the 21st century. I look forward to listening to the views of our local communities and working with them to shape the future of this site"*

Details of and ongoing updates on the engagement and consultation programme can be found at <https://engage.midsussex.gov.uk/clair-hall>

Full Council on Wednesday 30th June 2021

As explained by email to all Members on 16th June, a reminder that the agenda for Council will comprise statutory and internal reports. Therefore, with the permission of the Chairman, Cllr. Mrs Belsey, it has been agreed with your group leaders that Council on Wednesday 30th June will be held at 7pm and will be conducted virtually. That is, via Zoom, as we have done for the past year.



There will also be a Charity Trustees meeting ahead of Council at 6.45pm to consider two reports, and the Charity Commission's guidance encourages such virtual meetings, so the Zoom link provided to Members for 30th June will be for both **Charity Trustees at 6.45pm** and for **Council at 7pm**.

In-Person Committee Meetings – Safety Procedures

Members and Officers are asked to note new safety procedures which are being introduced to support the transition back to in-person decision-making public meetings of the Council's regulatory committees. The procedures were circulated via email on 23rd June, and flow directly from a thorough Risk Assessment conducted and approved by the Council's Covid Safety Group.

We trust that the whole document will provide useful background and context whilst the main safety measures that we all must follow are found specifically, at section 6.

In case of any comment or questions relating to this, please contact Democratic Services via: committees@midsussex.gov.uk

Modern Slavery SPOCs Update: Understanding Modern Day Slavery and Councils' Role In Tackling It

Please find the below webinar, specifically aimed at local councils and local councillors.

[Don't choose to look the other way: Understanding modern day slavery and councils' role in tackling it](#)

Wednesday 14 July 2021, 2.00pm – 4.00pm

The webinar will highlight the role councils have in disrupting local slavery, identifying and supporting victims, and ensuring their supply chains are free from slavery. Alongside providing an opportunity to hear about leading anti-slavery practice in councils and from the Independent Anti-Slavery Commissioner Dame Sara Thornton DBE QPM, the session will also consider the steps that individual councillors can take to help address this issue.

Useful links:

Modern slavery: <https://www.local.gov.uk/topics/community-safety/modern-slavery>

[Also attached for reference is the Local Government Association's Councillor Guide to Tackling Modern Slavery.](#)

Compliments and Complaints – May

Complaints received in **May – 16**

Waste and Outdoor Services = 8
Recovery = 3

1 each for Community Services, Elections, Housing Needs, Parking and Planning & Economy

Compliments received in **May – 31**



Development Management (Planning) = 17
Customer Services = 5
Waste & Outdoor Services = 3
Revenues = 2
Democratic Services = 1
Environmental Health = 1
Recovery = 1
Well-Being = 1

Mid Sussex Applauds Awards 2021 - It's time to nominate your community champion

Do you know of a person, group or organisation that goes above and beyond in the local community? Would you like to see their efforts recognised? Our annual community awards programme – 'Mid Sussex Applauds' is now open for nominations through June and July. To make a nomination and to see the stories of our previous winners please visit www.midsussex.gov.uk/applauds.

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

25 June 2021 - [New Jobcentre Plus outreach service to start in Mid Sussex](#)

